

## **Retake Permission Sheet McKinney High School**

**Directions:** Fill out the Redo sheet accordingly. You have 2 school days to turn in the completed permission sheet from when the grade is posted in the Home Access Center.

Student Name \_\_\_\_\_  
(First) (Last)

Course Name \_\_\_\_\_ Class Period \_\_\_\_\_

Assignment you would like to retake: \_\_\_\_\_ Grade Posted in HAC on \_\_\_\_/\_\_\_\_/\_\_\_\_

What is the reason you did not master the material? Please check all that apply:

- I did not study.
- I did not study the right materials.
- I did not read/annotate ALL the assigned readings.
- I did not take good notes in class.
- I did not participate fully in class activities.
- I did not understand the concepts.
- I did not complete the homework/practice problems.
- I did not come in for tutoring.
- I did not understand the directions.
- Other \_\_\_\_\_

What will you do to master the material so you have more success on the retake? Please check all that apply:

- I received a study guide and will complete it. (Must turn in)
- I will study with a partner/parent: \_\_\_\_\_.
- I will read AND annotate ALL the assigned readings.
- I will retake notes on the provided readings/assignments.
- I will complete ALL of my practice problems.
- I will go to the suggested websites to relearn the material.
- I will reread the material/redo practice problems.
- I will study the previous test(s)/quiz(zes).
- Other \_\_\_\_\_

Please schedule your tutoring and retake sessions below. Both sessions must be completed within 5 school days of the grade being posted:

I will come in for tutoring on \_\_\_\_/\_\_\_\_/\_\_\_\_ at \_\_\_\_\_ (pm or am). (May be completed within the school day)

I will come in to retake on \_\_\_\_/\_\_\_\_/\_\_\_\_ at \_\_\_\_\_ (pm or am). (May be completed within the school day)

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Email or Phone Number: \_\_\_\_\_

**\*\*\*FOR TEACHER USE ONLY\*\*\***

Retake Permission sheet was received on \_\_\_\_/\_\_\_\_/\_\_\_\_. Teacher Initials: \_\_\_\_\_